

# Reports

## OVERVIEW

The Reports function is where all of the reports are stored like, credit card detail, employee usage, collection report, etc.

## RELATED LINKS

- [Report Types](#)

To access these functions, your specific Card ID (The 12-digit number on the back of the card) must have these functions selected in permission settings. Please see your store Owner/Manager to update your permission settings. See [Permission Settings and Functions](#) for more information on how to set permissions.